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NOTE: THESE ARE INTERACTIVE ORDER FORMS. DO NOT FILL OUT THESE FORMS ONLINE!
 PLEASE DOWNLOAD AND SAVE THESE FORMS TO YOUR COMPUTER OR TABLET BEFORE FILLING OUT THE FORM FIELDS.

Coulisse Roller Shades Order Form

Account # Account Name

Ship to Attn

A fully completed order form is required before manufacturing can begin. All orders confirmed in writing.

Address

Address

City/State/ZIP

City/State/ZIP

Phone Fax

Phone

Ordered by Purchase Order #

Date Ordered Date Needed

Sidemark Acct Mgr

Ship via Will Call Standard 2-Day Overnight

Line No & Room ID	Shades (Qty)	Duo-Shades	Mount				WIDTH*			Finished Height	Roll Type		LIFTING SYSTEMS												Chain Length (see B)	Light Channel		HEM STYLES		Fabric Description
			IS	OS	Wall	Ceil	Tight Opening	Tip to Tip Width (Bracket to Bracket)	Cloth Width		Reg	Rev	Spring Roller		CCO		CCO Covers**		Cordless Cassette		Motors (see A)		Side	Sill		Std Pkt	Non Std Pkt			
													Yes	No	L	R	Yes	No	Yes	No	L	R								
1.																														
2.																														
3.																														
4.																														
5.																														
6.																														
7.																														
8.																														

***About WIDTH:**

Tight Opening is the actual window measurement, usually an inside mount or other tight fitting area. If provided, we will take a 1/8" allowance for inside mount. For outside mount, this is the actual measurement.

Tip to Tip is the same as bracket to bracket. If you provide the tip to tip measurement, this will be the exact size of the shade from tip to tip or outside of bracket to outside of bracket.

Cloth Width will be 3/4" to 1 3/4" less than the tip to tip width (or bracket to bracket), depending on the application. Please call for specifics.

****BRACKET COVERS** for motors/clutches will add an extra 1/4" to the overall dimensions. For inside mount, take an additional 1/4" deduction.

(A) Motor selection and option details must be specified. Please refer to **page 2** of this order form.

(B) Chain length cannot be less than 3/4's of the height of the shade.

About HEM STYLES:

Standard Pocket Hem Style has open side hems.

Non-Standard Pocket Hem Style will have sealed side hems.

I have ordered a MOTOR(S) on page 2 of this order form.

I have ordered OPTION(S) on page 2 of this order form.

I have ordered VALANCE(S) on page 3 of this order form.

I have given SPECIAL INSTRUCTIONS on pages 2/3 of this order form.

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VALANCE OPTION DETAILS																							
Line No(s)	Qty	VALANCE TYPES (Please check appropriate box)																		CASSETTE/FASCIA/HEADBOX COLORS			
		Flat Valance	Covered Cornice	Cassette Plain 3 1/8" x 2 1/2"	Cassette Plain 3 1/8" x 3 3/8"	Cassette Wrap 3 1/8" x 2 1/2"	Cassette Wrap 3 1/8" x 3 3/8"	Cordless Cassette Plain	Cordless Cassette Wrap	R-System Snap-on Fascia 3 3/4" x 3 3/8"	R-System Snap-on Fascia 4 3/8" x 4 1/8"	L-System Fascia 3 3/4" x 3 3/8"	L-System Fascia 4 9/8" x 4 1/8"	4040 Covered Fascia (top & front) 4" x 4"	4045 Headbox 4" x 4 1/2"	5050 Headbox 4 3/4" x 5"	5555 Headbox 5 1/2" x 5 1/2"	7090 Headbox 9" x 7"	Closure Shelf 2 7/8" x 7/8"	Anodized Black	Anodized Aluminum	White	Bronze (R-Systems only)

VALANCE OPTION DETAILS (continued)							
Line No(s)	Qty	END CAP		BOTTOM/CLOSURE SHELF		TOP/BACK COVER	
		L	R	Yes	No	Yes	No

SPECIAL INSTRUCTIONS