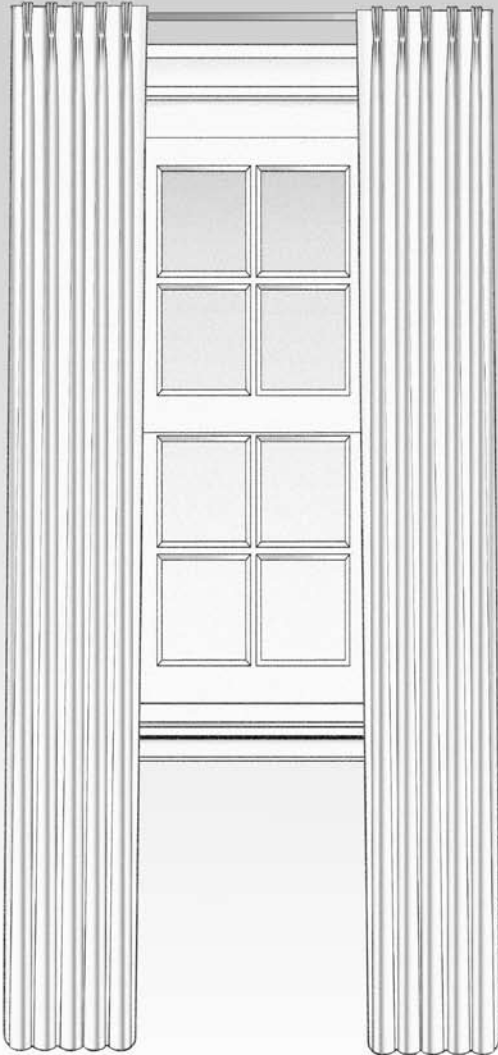


INSTALLATION INSTRUCTIONS



Pleated Drapery on Traverse Rod

Single Layer
Double Layer

Pleated Drapery on Traverse Rod Installation Instructions

Thank you for purchasing your new draperies. They have been custom-made from the highest quality materials to the dimensions you specified. With proper installation and care, they will provide you with many years of beauty and trouble-free use.

Please read all instructions before you start so you will be familiar with the overall process.

Getting Started

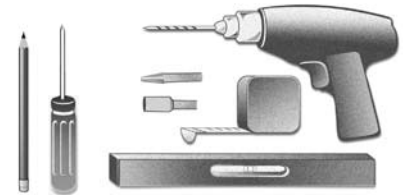
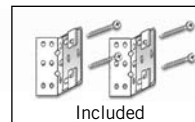
Remove the draperies from the packaging but do not dispose of the packaging until the drapery is installed to your satisfaction.

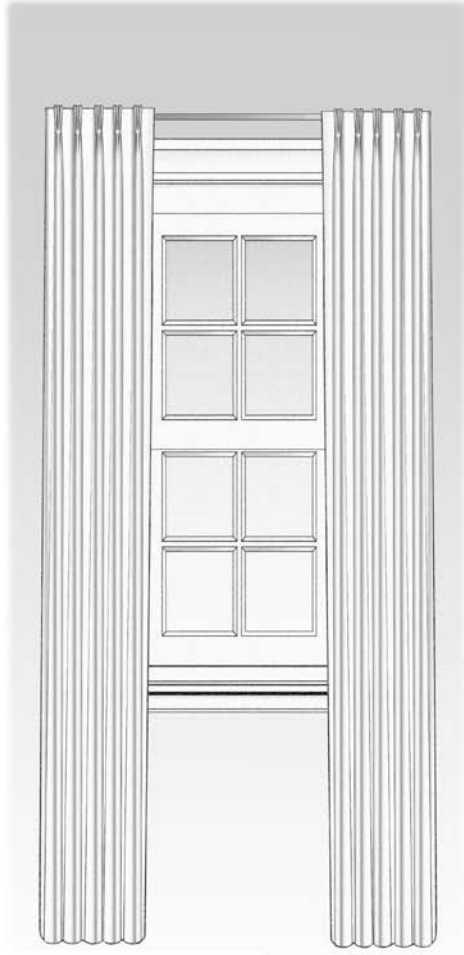
Tools Required

- Power drill with the following bits:
 - 3/16" drill bit
 - 1/4" hex driver
 - Phillips screwdriver
 - Masonry or metal drill bits (if mounting surface requires)
- Pencil
- Awl
- Tape measure
- Level
- Ladder or stepstool

Hardware

Check to make sure you received the brackets and screws indicated in the diagram. Keep in mind that the brackets must be securely attached to the wall or other mounting surface, preferably by drilling the screws into wood studs. If studs are not available, you will need to purchase special fasteners designed for your situation (see illustration for examples of common fasteners).





Single Layer

Step 1: Mount the Brackets

Split draw system: The system will have a mounting bracket at each end of the rod and one or more support brackets for wider draperies. Supports should be equally spaced between the end brackets with no more than 40" between them.

One-way draw system: The system will have a mounting bracket at one end and a support bracket at the other end. There may be additional support brackets for wider rods. Supports should be equally spaced between the end brackets with no more than 40" between them.

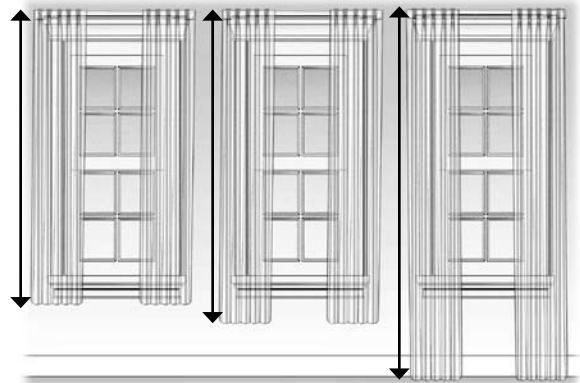
Determine the bracket placement as follows:

Width

The distance between the outsides of the brackets must correspond with the area to cover as specified in the drapery order. Measure and mark the bracket positions, ensuring the drapery is centered over the window or placed according to the customer's specifications.

Height

Determine placement for the bottom hem. (Common clearance for floor-length draperies is $\frac{1}{4}$ " to $\frac{3}{4}$ ".) Measure the full length of the drapery. Using the drapery length minus $\frac{3}{8}$ ", measure up the wall from the bottom hem position. This is the height for the top bracket screw hole.



Here are some helpful tips:

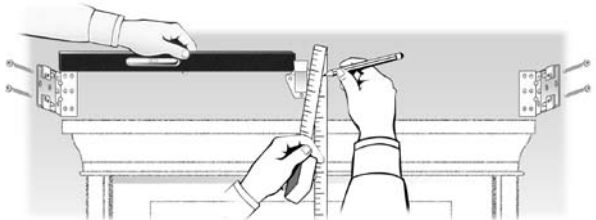
When drilling into drywall or plaster, use a fastener designed for hollow wall applications.

When drilling into concrete, stone, brick, or tile, use appropriate plugs, anchors, or screws.

When drilling into metal, use self-tapping screws.

When selecting your fastener, make sure it is designed to support the weight of the product being installed. Follow the fastener manufacturer's instructions carefully.

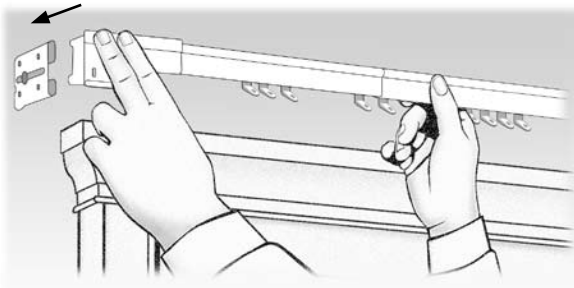
Mount the brackets and supports using the screws supplied or alternative fasteners that are suitable for the mounting surface.



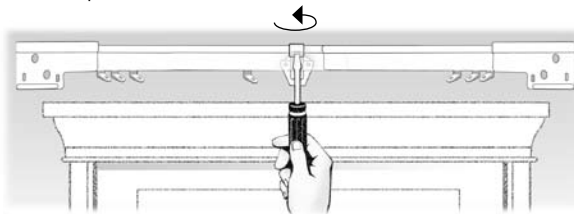
Step 2: Install the Rod

Wall Mount

Split draw: Insert the rod ends into the end brackets and push straight back until the rod snaps into place.



One-way draw or split draw: If support brackets are being used, position the rod behind each support hook and turn the cam lock (attached underneath the support) to lock the rod into position.



One-way draw: Insert the control end of the rod into the mounting bracket and push straight in. Place the other end of the rod behind the support bracket hook and turn the cam lock (attached underneath the support) to lock the rod into position.

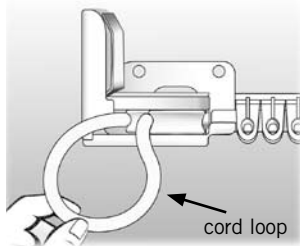
Ceiling Mount

Center the rod at the desired distance from the window, and attach it to the ceiling using the screws provided (use special fasteners if needed).

Step 3: Change the Draw Position for Split Draw Draperies (if required)

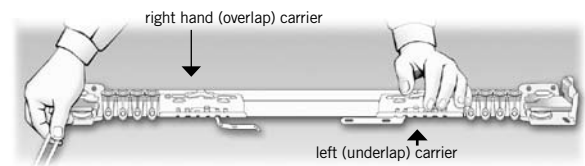
The rod is shipped with the draw cord on the right. To move it to the left side, do the following:

On the left end of the rod, grasp the cord loop where it tracks around the roller. Pull the loop downward until all the loose cord hanging on the right side is transferred to the left side. Check that the cord tracks correctly around the roller at the right end of the rod.

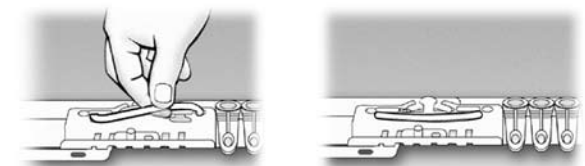


Step 4: Adjust the Master (Overlap) Carrier (split draw only)

Use the draw cord to move the right hand (overlap) carrier all the way to the right end of the rod. Grasp both draw cords and apply sufficient pressure to ensure that the overlap carrier remains stationary. Slide the left (underlap) carrier along the stationary cord all the way to the left end of the rod.



On the back of the underlap carrier, loop the cord around the raised tab and pull it tight to lock the carrier on the cord.



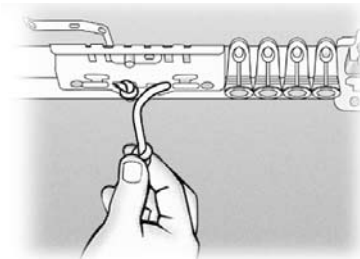
Step 5: Attach the Cord Tension Pulley

Position the cord tension pulley near the bottom hem of the drapery so that the cord can run straight down to it from the rod. Attach the tension pulley to the floor, wall, or windowsill using the screws provided (or special fasteners if needed).



Attach the cord to the tension pulley by pulling the cord loop through the opening at the bottom of the pulley cover. (Note: The tension pulley head can be turned to untwist the cord, if it is twisted.)

Remove slack and create a little tension in the cord by adjusting it at the master overlap carrier as follows: Keeping the carriers in place, grasp the knot of the cord closest to the cord tension pulley and pull it through to take up the slack. Then retie the knot. Before cutting off the excess cord, test the operation of the drapery rod and readjust the knot as needed.



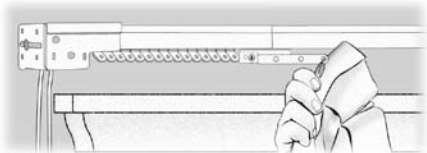
Step 6: Place the Pins (if drapery is not pre-pinned)

Use a pinner to insert a drapery pin in the center of each pleat plus one on each end. Standard pin spacing is as follows:

- Ceiling mount: 1¼" from top of drape
- Wall mount: 1¾" from top of drape

Step 7: Hang the Draperies

For double-layer draperies, hang the underdrapery first (window side), followed by the overdrapery. Begin at the master overlap carrier and hook the first pin onto the end of the arm from behind. Hook the second pin into the base of the arm from in front.



One by one, hook all but the last two hooks into the slides, pushing the extra slides to the end of the rod. Leave two extra slides on the rod in case replacements are needed. Remove any additional slides from the end of the rod by pushing down on the spring gate or rotating the end gate (depending on rod type).



Form the returns by hooking the last two hooks into the corresponding holes in the rod end and the bracket.

Step 8: Train the Header Pleats

Note: This step is important—do not skip it.

Once the panels are installed, open the drapery all the way and “break” the buckram (stiffening) in the header to form forward folds. To do this, use your thumb and forefinger to make a vertical crease in the center of the buckram between each of the pleats as shown below.



When folds have been formed between all pleats, close and open the panels to make sure the folds continue to form to the front.

Step 9: Train the Drapery Folds

The desired effect is for the panel to form a wave pattern with the top of each wave, facing forward, aligned with each pleat. The forward folds made in the header stiffening in the previous step turn to backward folds below the header.

With the drapery open, start at the top of the panel and push the fabric forward at the pleat and backward between the pleats. Work along from one end to the other, creating even folds in the fabric. Then fasten a band of paper or fabric around the panel to hold the folds in place.



Move down the panel another 30" to 36" and repeat the process. Align and straighten the folds and place another band around the drapery. Repeat this procedure, moving down the panel to the bottom.

Leave the bands on the panels for three days. This will train the pleats to fold back properly when the draperies are opened and closed.

Double-Layer Draperies

The installation of the double-layer drapery is the same as for the single layer, with the following exceptions:

- There are two drapery rods instead of one. These rods share brackets and supports.
- The underdrapery does not have returns. Place the last hook at the stationary end of the panel into the corresponding hole at the end of the rod.

Caring for Your Draperies

Your drapery will provide you with years of beauty and pleasure with minimal care and cleaning.

- Vacuum using a brush or dust head attachment.
- Dust lightly using a soft, clean cloth.
- Have the drapery professionally dry cleaned if it needs a more thorough cleaning.
- Never immerse the drapery in water or liquids of any type.